

Instructions to Authors

Zeitschrift für Psychologie

Aims and Scope of Zeitschrift für Psychologie

The *Zeitschrift für Psychologie*, originally founded in 1890, is the oldest psychology journal in Europe and the second oldest in the world. Since 2007 it is published in English.

The *Zeitschrift für Psychologie* publishes high-quality research from all branches of empirical psychology that is clearly of international interest and relevance, and does so in four topical issues per year.

Each topical issue is carefully compiled by guest editors. The guest editors and the editorial team are assisted by an experienced international editorial board and external reviewers to ensure that the journal's strict peer-review process is in keeping with its long and honorable tradition of publishing only the best of psychological science. The subjects covered are determined by the editorial team after consultation within the scientific community, thus ensuring topicality.

The *Zeitschrift für Psychologie* thus brings convenient, cutting-edge compilations of the best of modern psychological science, each covering an area of current interest.

Zeitschrift für Psychologie publishes the following types of articles

Each topical issue generally features one broad **Review Article** accompanied by several **Original Articles** from leading researchers, as well as additional shorter contributions such as **Research Spotlights** (presenting details of individual studies or summaries of particularly interesting work in progress), **Horizons** (summarizing important recent or future meetings or outlining future directions of work), and **Opinion** pieces that provide a platform for both established and alternative views on aspects of the issue's topic.

The maximum lengths of the various article types are listed below. Please note that from the figures given below, allowances have to be deducted for figures and tables depending on their size:

- 5000 characters and spaces / 600 words for a full-page table or figure
- 2500 characters and spaces / 300 words for a half-page table or figure
- 1250 characters and spaces / 150 words for a quartered-page table or figure

Review Articles: maximum length of 60,000 characters and spaces / approx. 8,500 words including everything

Original Articles: maximum length of 50,000 characters and spaces / approx. 7,000 words including everything

Research Spotlights: maximum length of 20,000 characters and spaces / approx. 2,800 words including everything

Horizons: maximum length of 9,000 characters and spaces / approx. 1,200 words including everything

Opinions: maximum length of 9,000 characters and spaces / approx. 1,200 words including everything

Publication Ethics

Authors are expected to respect publication ethics as outlined in the *Publication Manual of the American Psychological Association* (6th ed.). The journal and its editors adhere to, and expect its authors to adhere to, the Committee on Publication Ethics (COPE) standards (<https://publicationethics.org>).

Manuscript Submission

A call for papers is issued for each topical issue. Current calls are available on the journal's website at www.hogrefe.com/j/zfp. Manuscripts should be submitted as Word or RTF documents by e-mail to the responsible guest editor(s). An article can only be considered for publication in the *Zeitschrift für Psychologie* if it can be assigned to one of the topical issues that have been announced. The journal does not accept general submissions. Names of authors are usually made known to reviewers, although blind reviewing is available on request. Authors who prefer blind reviewing should state this when first submitting their manuscript and should remove all potentially identifying information from the manuscript, replacing names and any indication of the university where a study was conducted by neutral place-holders.

Manuscript Format

Manuscripts should be prepared according to the *Publication Manual of the American Psychological Association* (6th ed.). In particular, statistical and mathematical copy, as well as references and their text citations, should conform to the Publication Manual.

The **Title Page** of each paper or article should include, in the following order: Title of the article; author name(s) (preceded by first names, but with no academic titles given); name of the institute or clinic (if there is more than one author or institution, affiliations should be indicated using superscript Arabic numerals); and an address for correspondence (including the name of the corresponding author with fax and phone numbers).

An **Abstract** (maximum length 150 words) should be provided on a separate page for original and review articles. A maximum of 5 keywords should be given after the abstract.

Figures and tables should be numbered using Arabic numerals. The same information should not appear in both a figure and a table. Each table and figure must be cited in the text and should be accompanied by a legend on a separate sheet. Figures must be supplied in a form suitable for reproduction: preferably vector graphics files or high-resolution graphics files (e.g., .jpg or .tiff, 600 dpi). Figures will normally be reproduced in black and white only. While it is possible to reproduce color illustrations, authors are reminded that they will be invoiced for the extra costs involved.

Scientific Nomenclature and Style

Authors should follow the guidelines of the APA Manual regarding style and nomenclature. Authors should avoid using masculine generic forms in their manuscripts. General statements about groups of people should be written in gender-neutral form; when presenting examples, authors may alternate between female and male forms throughout their text.

Language

It is recommended that authors who are not native speakers of English have their papers checked and corrected by a native-speaker colleague before submission. Standard US American spelling and punctuation as given in *Webster's New Collegiate Dictionary* should be followed.

Open Data and Electronic Supplementary Material (ESM)

Authors may submit study data, analysis scripts, and other study materials for manuscripts that involve new data as Electronic Supplementary Materials (ESM). In general, ESM may include relevant items that cannot be reproduced in printed form and may consist of material used to carry out the research (e.g., data sets, participant instructions, audiovisual stimuli, video footage of the experimental setup) or additional items that are not essential for inclusion in the full text but would nevertheless benefit the reader. ESM is not included in the article word count. ESM files will be published online as received from the author(s) without any conversion, testing, or reformatting. They will not be checked for typographical errors or functionality. The responsibility for the content and functionality remains entirely with the author(s). Hogrefe Publishing does not provide technical support for the creation or viewing of the supplementary files. If necessary, authors should seek the assistance of their local IT department. Like the manuscript, ESM should be original and not previously published. If previously published, it must be submitted with the necessary permissions. Note that the ESM files, just like the article itself, are permanent records and may not be altered once they have been published online. Please ensure that any ESM submitted with the article is in compliance with the EU General Data Protection Regulation (GDPR).

Submission

ESM files will be subjected to peer review along with the article itself. The number of ESM files you submit should be no more than 10. The file size should be kept as small as possible, not exceeding 10 MB in total. All file formats are accepted with the exception of executable files (e.g., .exe, .com, or .msi). Commonly used file formats that are accessible by most readers are preferred. Following the online instructions, submit the ESM files in a single zip file separate from the other files that are part of your submission.

Citation in Manuscript

All ESM files must be referred to with in-text citations (as for tables, figures, and appendices) and should be numbered in the order in which they are cited in the text. Follow the example:

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Include a section headed “Electronic Supplementary Material” at the end of your article before the reference section. List all files in the order in which they are cited in the text. Provide a title for each ESM file along with the file name. Optionally, you may also provide a short description for each file (max. 20 words). Follow the example:

ESM 1. Audio file (.mp3). (= title and file name)

This audio file contains utterances of the study participants. (= description of file)

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Proofs

PDF proofs will be sent to the corresponding author. Changes of content or stylistic changes may only be made in exceptional cases in the proofs. Corrections that exceed 5% of the typesetting costs may be invoiced to the authors.

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